Dear Customer/Supplier

Subject: ***Information pursuant to Article 13 of the General Data Protection Regulation (GDPR)***

Pursuant to Article 13 of the GDPR (EU regulation 2016/679) and consistent with the principle of transparency, the following information is provided in order to render the data subject better informed on the characteristics and methods of the data processing:

a. **Identity and contact details**

Please be informed that the Data Controller is Redax S.p.A. (hereinafter referred to as the "Company"), with registered office in Poggio Rusco (MN) Via Galileo Galilei 18, Italy, Tel: +39 0386 830582

If you have any questions regarding our use of your personal data, or relating to this Privacy Policy, please contact the Privacy Coordinator by email or phone at:

Email: giorgio.sgarbi@redax.it, Tel: +39 0386 830582

b. **Purpose and legal basis of the data processing**

The processing of personal data requested from the data subject is carried out to facilitate the completion and execution of the contract or to exercise the rights and fulfil the obligations connected and arising therefrom, in particular as relating to administrative, accounting and tax obligations.

c. **Recipients and eventual categories of recipients of personal data**

Within the Company, personal data is processed by persons authorised to process data under the responsibility of the Data Controller for the abovementioned purposes.

The data may be communicated to the following categories of recipients: to collaborators of the Company (e.g. subcontractors, freelancers, companies responsible for certifying the financial statements, etc.) for the abovementioned purposes; to public and private bodies and local public administration offices for the fulfilment of their respective duties, or, from time to time, to credit institutions responsible for payments/collection of the respective credits/ debits; to companies that manage computerised postal services; to couriers in charge of freight transport and factoring companies.

d. **Data transfer to third countries**

In order to fulfil the contract that exists between us, your personal data may be transferred to countries located in or outside the European Union, some of which may not provide adequate data protection safeguards (a complete list of countries that provide adequate data protection safeguards is available on the website of the Authority for the Protection of Personal Data). In such cases, the Company shall ensure that appropriate safeguards are guaranteed to protect your personal data in those countries, in accordance with this Privacy Policy. Some of the protective measures we can adopt, where appropriate, include: the use of

standard contractual clauses approved by the European Commission with our suppliers and the signing of contracts with Privacy Shield certified companies in the United States.

e. Data retention period

We shall retain your personal data only for the time strictly necessary to achieve the purposes for which the same data was collected, including in order to satisfy any applicable legal, accounting or reporting requirements.

In general, this means that we shall retain your personal data for the duration of the contractual relationship and, subsequently, for a period of 10 years from the time of termination of the contract or, in case of a dispute, for the limitation period provided for by legislation for the protection of the related rights, without prejudice to any longer retention periods required by sector-specific regulations.

In some circumstances we may anonymise your personal data so that it can no longer be associated with you; in such cases we may use the data in question without further notice to you.

f. Rights relating to the personal data

It should be noted that, in relation to your personal data, you may exercise the following rights:

1. right of access to your personal data; right to request the correction or deletion thereof or the limitation of the processing of personal data concerning you;

2. right to object to the processing of your personal data;

3. right to data portability (only applicable to data in electronic form), as regulated by Article 20 of the GDPR.

For information on how to exercise the aforementioned rights, the data subject may contact the Privacy Coordinator.

g. Complaints

The data subject is informed that he/she has the right to file a complaint before the independent competent administrative authority in the Member State of the European Union where he/she resides, works or where an alleged violation of the applicable law on the protection of personal data took place. In the Italian territory, the interested party may file a complaint with the Authority for the Protection of Personal Data (Tel: +39 06/69677.3785, Website: www.garanteprivacy.it).

h. Provision of personal data

The provision of personal data is necessary in order to allow the Company to fulfil its contractual obligations, such as but not limited to those relating to accounting and tax matters; any refusal to provide the requested data or refusal to authorise the processing thereof shall make it impossible to establish the contractual relationship or allow the latter to be fully and correctly implemented, to the extent that such data is necessary for its execution.

i. Other data processing purposes

It should be noted that, where the Data Controller intends to further process the personal data for a purpose other than that for which the latter was collected, the Data Controller shall provide the data subject, prior to

proceeding with the processing of personal data for such other purposes, with information on that other purpose and with any relevant additional information.

j. Profiling

The Data Controller does not use automated processes aimed at profiling.

The Data Controller

Signature